

Stoke Rochford & Easton Parish Council

Chairman: Cllr Fred Cholmeley

Parish Clerk: Mrs E Wilson

Email: email@theeastonestate.co.uk

Email: stokerochfordpc@gmail.com

Dear Councillor

You are hereby summoned to attend the **Annual Meeting of Stoke Rochford & Easton Parish Council** on **Wednesday 25th May 2022 at 6-30 p.m** at Easton Walled Gardens.

There is a brief 'Open Session' where members of the public can air their views on matters pertaining to the parish prior to main agenda. Members of the public are welcome to stay for the remainder of the meeting but they may not speak on any matter after the public session is closed.

Signed *E Wilson*

AGENDA

1. **Chairman's Welcome Remarks** - Our previous chair will do the welcome
2. **Apologies**
3. **Election Chairman & declaration of acceptance of office (to be nominated and seconded)**
4. **Election Vice Chairman & declaration of acceptance of office (to be nominated and seconded)**
5.
 - i **Acceptance of Office for councillors** - Clerk
 - ii **Disclosable Pecuniary Interests** - Clerk
6. **Disclosure of interest in agenda items**
7. **To approve Minutes of meeting held on the 18th January 2022**
8. **Clerks Report**
 - a. **End of Year Finance Comparison 2020-22** *Circulated prior to meeting*
 - b. **Website publishing support**
9. **Finance & Year End Audit - Annual Governance & Accountability Return (AGAR) 2021-22** - Clerk
 - a. **Certificate of Exemption (Page 3)**
 - b. **Confirmation Internal Audit Report completed – 23/05/22 (Page 4)**
 - c. **Section 2 – Confirm Accounting Statement 2021/22 has been certified by Responsible Financial Officer (Clerk) - 24/05/22 (Page 6)**
 - d. **Section 1 - Annual Governance Statement 2020/21 – to consider and approve (Page 5)**
 - e. **Section 2 – Accounting Statements 2021/22 – to consider and approve (Page 6)**
10. **Correspondence** (circulated)
 - a. Brown signage EWG
 - b. Improved safety measures on the A1
 - c. National Grid-Work on overhead electricity line
 - d. Easton Lane Bridge Site Location
 - e. Grantham Southern Relief Road May 2022 Update
11. **Planning** (circulated via email) – listed for information only
 - a. **Consultation S22/0148. Modifications to the existing courtyard store room to provide enhanced retail space. Location: Easton Walled Gardens, The Square, Easton, NG33 5AP – Dol Cllr F Cholmeley**
 - b. **Consultation S21/2430. Conversion / restoration of barns to form 3(No.) dwellings. Location: Park Farm , High Dyke, Stoke Rochford, Grantham, NG33 5BB– Dol Cllrs N & G McCorquodale**
12. **Accounts paid – Feb & March 2022 (approved end Mar 2022 listed just for documentation)**

a. Clerks Salary/AL Pay Feb & March 2022	£522.09	000428
b. Expenses. Feb & March 2022	£147.15	000429
c. Lincolnshire Association of Local Councils subscription invoice for 2022/23	£75.31	000430
d. Reimbursement of Easton contribution for Easton Village Defibrillator	£860.00	000431
Total	£1604.55	
13. **Accounts for payment – April & May 2022**

a. Clerks Salary/AL Pay Apr & May 2022	£635.11	000432
b. Expenses. Apr & May 2022	£119.70	000433
c. Addelsee-Smith Limited (Internal Auditor)	£ 60.00	000434
d. ICO (Information Commissioners Office – GDPR)	£ 40.00	000435
e. Zurich Insurance 5yr agreement (previous cheque error no.436 destroyed)	£ 200.08	000437
e. LALC Website Maintenance Service	£ 180.00	000438
Total	£1234.89	
14. **Next meeting Date, Location**