

Stoke Rochford & Easton Parish Council

Chairman: Cllr Fred Cholmeley

Parish Clerk: Mrs E Wilson

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Dear Councillor

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will be using the following E-agenda; detail of items will be sent via email to councillors to enable some decision making and followed up with confirmation detail via Zoom meeting.

To Members of the Council: The e-agenda will be circulated to you with any relevant attachments and any comments received from the public.

The virtual meeting date where councillors will receive attachments/comments for circulation is

Tuesday 14th July 2020 at 7pm

Members of the Public and Press are invited to submit comments to the clerk via email

Signed 

AGENDA

- 1. Chairman's Welcome Remarks**
- 2. Apologies**
- 3. Disclosure of interest in agenda items**
- 4. To approve Minutes of meeting held on the 16th January 2020**
- 5. Easton Defibrillator** - Update Clerk
- 6. Highways Report** - report circulated
- 7. Clerks Report**
 - a. End Year Accounts summary - Any queries?
 - b. Ext Audit SPC Explanation Variances 2019_20 - Any queries?
 - c. SPC Asset Register 2019_20 - NIL record to submit
 - d. SPC Bank Recon End Year 2019_20 & Statement - To agree & sign
- 8. Finance & Year End Audit - Annual Governance & Accountability Return 2019/20**
 - a. Certificate of Exemption
 - b. Confirmation Internal Audit Report completed
 - c. Section 2 – Confirm Accounting Statement 2019/20 signed & certified by RFO (Clerk) – Page 6
 - d. Section 1 - Annual Governance Statement 2019/20
 - e. Section 2 – Accounting Statements 2019/20 – revisit Page 6
- 9. Correspondence**
 - a. Parish Update July 2020
 - b. Click_Book_Tip
 - c. Grantham Southern Relief Road update July – LCC
 - d. Bereavement Helpline
- 10. Planning – Nil** (planning lists are circulated to all councillors for information when received by the clerk)
- 11. Documented Accounts paid – April/May (for information only)**

a. Apr & May 2020 Clerks Sal	£432.29	000399
b. Clerk's exp:- Apr & May 2020	£70.00	000400
c. ICO	£40.00	000401
d. Zurich Insurance plc	£200.79	000402
e. LALC	£74.28	000403
	Total	£817.36
- 12. Accounts for payment – June/July 2020**

a. Clerks Salary/AL Pay. June/July 2020	£445.11	000404
b. Clerk's Exp.:- June/July 2020	£79.00	000405
c. Addelsee-Smith Limited (Auditor)	£54.00	000406
	Total	£578.11
- 13. Items for next E-agenda (October 2020)**