

Stoke Rochford & Easton Parish Council

Minutes of Stoke Rochford & Easton Annual Meeting of the Parish Council

Date: Tuesday 28th March 2023

Venue: Easton Walled Gardens 6-30 p.m.

Councillors present Cllr Fred Cholmeley
Cllr Neil McCorquodale
Cllr George McCorquodale
Cllr Martin Thompson
Cllr Sam Nadin

Clerk & RFO Mrs Emma Wilson

Open session

No parishioners were present.

1.	Chairman's Welcome Remarks		
	The Chair welcomed everyone to the meeting.		
2.	Apologies		
	Received from Cllr Chris Gait & Cllr William Graham; reasons for absence were noted & accepted.		
3.	Disclosure of interest in agenda items – Cllrs N & G McCorquodale for agenda items 7a & 7b.		
4.	To approve Minutes of meeting held on the 31st January 2023.		
	The draft minutes having been circulated prior to the meeting were agreed and proposed to be a true and accurate record. They were passed as approved by resolution of the Council and signed by the Chairman.		
5.	Clerks Report		
	a. Parish/Town Council Elections - 4 May 2023		
	Discussed nomination processes, clerk collected all nomination paperwork from existing councillors. <i>Action: Clerk to deliver nomination papers on behalf of councillors to SKDC offices by 04/04/23.</i>		
	b. Draft End of Year Accounts		
	Draft end of year accounts had been circulated to all members prior to the meeting. Clerk confirmed she had received the AGAR to start to complete and that she will take the accounts for internal audit to nominated body. Councillors picked up a need to replace previously purchased litter bag hoops etc. The Chairman offered to purchase the appropriate and be reimbursed. <i>Action: Chair to purchase litter picking accoutrements.</i>		
	c. Code of conduct		
	Updated code of conduct circulated prior to meeting, discussed, agreed, and passed as adopted by resolution of the Council.		
6.	Correspondence (circulated at time of receipt and documented for information)		
	a. Notification of essential safety maintenance work - A1 Colsterworth to Long Bennington		
	b. South Kesteven Prosperity Fund		
	The Chair enquired if as part of the fund any grants are available for putting in and/or maintaining pathway styles. Clerk agreed to enquire and report back at the next meeting. <i>Action: Clerk to enquire and feedback</i>		
	c. Grantham Southern Relief Road – March update 2023		
	d. Notification of temporary traffic regulation Order - Lincolnshire (Various - West Area Surface Dressing)		
	Clarification had been requested re dates of works scheduled for Planting Road. Clerk attained confirmation works planned date for the 18th July 2023.		
7.	Planning (circulated via email) – listed for record only		
	a. S22/0332 - 01/02/23 APPROVED. Change of use from office space to form a hotel, including associated function rooms for weddings and events. The Crewyards Cringle Road, Stoke Rochford NG33 5EF		
	b. S22/0333 - 01/02/23 LISTED BUILDING CONSENT. Change of use to form a hotel, including associated function rooms. Location: The Crewyards Cringle Road, Stoke Rochford NG33 5EF		
	c. S23_0215 NOTIFICATION OF REQUEST FOR SCREENING. Food Processing and Warehouse Facility with associated loading and service yard, following demolition of existing building. Location: Burton Lane, Easton. Notification to PC as a courtesy only.		
8.	Accounts approved and paid March 2023 (Detail documentation only)		
	a. Clerk's Salary/HP	£530.21	000451
	b. PC Expenses	£158.45	000452
	Total	£735.23	
9.	Next meeting date set for Tuesday 16th May 2023		
10	AOB – Investment plans for Easton Stores - Clerk to facilitate site visit for those councillors that wish to attend.		

There being no further business the meeting closed at 7-00 p.m.

Signed: on file Date: _____
Chairman, Stoke Rochford & Easton Parish Council